



Medallion Signature Guarantee

What is the purpose of a Medallion Signature Guarantee?

Belco Community Credit Union offers the Medallion Signature Guarantee to assist members who need to sell, transfer, or otherwise change the name registration on financial securities. We can provide this service for transactions of up to \$500,000.

When Belco applies the Medallion Signature Guarantee to a document, we certify that:

- The signature was applied in our presence and is genuine.
- The individual who signed the document is known to us and who they claim to be.
- The individual is the appropriate person to sign the document.
- The individual had the legal capacity to sign the document.

Since Belco is accepting liability for these claims, we take steps to verify and document their accuracy.

What are the requirements for getting a Medallion Signature Guarantee?

It's our goal to provide you with an excellent member service experience while meeting all the requirements of a Medallion Signature Guarantee. To do this, we recommend you review the following in advance of requesting a Medallion Signature Guarantee:

- We can only offer this service to Belco members in good standing.
- We require a valid photo ID from all signers.
- We require the completed, but unsigned security transfer/sale instruction form.
- We require a current and complete statement of the security to verify ownership.
- We often need to review additional supporting documents depending on the specific transaction under review such as: documents that establish the ownership of the asset, short certificate, executor papers, power of attorney, marriage certificate, and/or other documentation.
- We require the document to be signed by all owners ***in our presence, not beforehand.***
- We ask our members to allow up to five business days to review the documentation and seek professional or legal advice before we approve the use of a Medallion Signature Guarantee.

If you have additional questions, please contact us at (800) 642-4482, to speak with a representative.